

# **SEALED AUCTION BIDDING PROCEDURE**

All **SEALED AUCTION** items are marked with orange placards on the item being sold.

You must fill out the **SEALED AUCTION** form COMPLETELY.

Put the form in a **SEALED ENVELOPE** (provided for you).

**DO NOT PUT YOUR NAME OR BIDDERS NUMBER ON THE ENVELOPE!** (If any information is written on the envelope the bid will not be recognized.)

During the weekdays while the auction is open (7:30am - 3:00pm) your **SEALED BID** will need to be turned in to the secretary in our billing office located on 34 N Main.

During the weekend while the auction is open (9:00am - 4:00pm) your **SEALED BID** will need to be turned in to the officer working at the Kaneplex building.

Upon turning your bid in, the attendant will stamp the envelope with the date and will hand write the time that you submitted the bid. The sealed envelope will then be placed into a locked box.

**SEALED BIDS** will be accepted until Thursday, MAY 30TH until 4:00pm.

The boxes will remain locked until the completion of the auction, at which time the auction committee will open the boxes and winning bids will be determined.

**Sealed Bids must be received by WESTERN KANE COUNTY  
SPECIAL SERVICE DISTRICT BY MAY 30TH AT 12:00PM.**

**Any bid received after the deadline will not be considered.**

Western Kane County SSD #1

ATTN: Sealed Bid Selection Committee

34 North Main

Kanab Ut 84741

# Western Kane County SSD #1

1000 E. Kaneplex Dr.  
Kanab, UT 84741  
Phone # (436) 644-5089  
Fax # (435) 216-9536

## Surplus Property Sealed Bid Form

<b>Bidder Number</b> (Required field)	
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Item Number (Required field)	Year (Required field)	Make/Description (Required field)	Minimum Bid (Required field)	Bid Price (Required field)

**Please fill out this form and submit it to the address listed below. Incomplete forms will not be accepted.**

I, THE UNDERSIGNED, OFFER AND AGREE TO PURCHASE THE VEHICLE DESIGNATED ABOVE AT THE PRICE INDICATED IN THE "BID PRICE" FIELD. I UNDERSTAND ALL BIDS ARE FINAL AND MAY NOT BE WITHDRAWN. IF MY BID IS ACCEPTED I UNDERSTAND THAT I MUST PAY THE FULL AMOUNT WITHIN 48 HOURS OF NOTIFICATION. I UNDERSTAND THAT PAYMENT SHALL BE MADE BY **CASHIERS CHECK AND MADE OUT TO WESTERN KANE COUNTY SPECIAL SERVICE DISTRICT #1**. IF MY BID IS ACCEPTED I UNDERSTAND THAT I WILL BE GIVEN CLEAR TITLE TO THE VEHICLE. I UNDERSTAND THAT ALL VEHICLES ARE SOLD "AS IS" WITHOUT ANY WARRANTY, EXPRESS, IMPLIED OR OTHERWISE. I UNDERSTAND THAT IN ADDITION TO THE SALE PRICE I SHALL BE RESPONSIBLE TO LICENSE AND REGISTER THE VEHICLE AND PAY ANY SALES TAX IN ACCORDANCE WITH STATE LAW. I AGREE THAT THE VEHICLE WILL REMAIN IN THE OWNERSHIP OF THE SHERIFF UNTIL FULL PAYMENT IS RECEIVED. FAILURE TO COMPLY WITH THE AFOREMENTIONED CONDITIONS WILL NULLIFY THIS BID. IN THE EVENT THAT TWO BIDDERS PLACE THE SAME HIGHEST BID, THE BIDDER WHOSE BID WAS RECEIVED FIRST WILL WIN THE ITEM. THE AUCTION COMMITTEE SHALL HAVE THE FINAL AUTHORITY TO RESOLVE ANY CONFLICTS THAT ARISE WITHIN THE SEALED BID PROCESS.

Bidders Name: \_\_\_\_\_ Signature \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_